

# REQUEST FOR BIDS

## Painting Services



Due: Wednesday, October 8th, 2025, by 10:00 AM

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860  
973 383-5191

### REQUEST FOR BIDS

The Newton Housing Authority, 32 Liberty Street, Newton, New Jersey will accept bids for Interior painting of apartments for a two-year period (1/1/26-12/31/27). It is the Housing Authority's desire to retain and employ a duly qualified and capable painting contractor. Services shall be provided for an 80-unit, elderly, high-rise project in Newton, NJ. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services.

The services that are requested will be as follows and will encompass the Liberty Towers property (32 Liberty Street, Newton, NJ):

- 1) The contractor will be required to furnish all labor and materials necessary to professionally paint units as specified by the Housing Authority at turnover (upon tenants moving out of the building).

- 2) The contractor will be required to prepare all paint surfaces for painting. This shall include filling all holes, removal of all stains (including priming stains and patches with a primer/sealer to prevent bleeding).

- 3) Protect other surfaces, items, or materials, whether to be painted or not, against damage by painting (cabinets, fixtures, counters, light fixtures, appliances, heating grills and elements, etc.).

- 3) The contractor will be required to adequately prime all surfaces with one (1) complete coat of primer and provide two (2) coats of semi-gloss (latex based) paint on all wall surfaces and

two coats of flat paint (latex based) on all ceilings. The type of paint shall be in accordance with the "Paint Specification" section (work shall include all closets). All paint must be applied in accordance with the manufacturer's instruction.

4) The contractor shall be required to paint each unit within 48 hours of being notified by the HHA office staff. All work must be performed between the hours of 8:00 AM to 6:00PM-Monday to Friday.

5) The contractor will be required to remove all related painting debris at the conclusion of each workday. All chemicals must be discarded according to any and all applicable federal, state, or local laws.

6) The contractor shall paint other areas (interior and exterior) as directed by the owner. The price shall be based upon an hourly labor rate, plus the cost of materials.

7) Upon completion of painting, clean all glass and paint spattered surfaces. Remove spattered paint by washing and scraping, using care not to scratch or damage adjacent surfaces.

8) Payment shall be made upon the inspection and acceptance of the work by the maintenance supervisor.

Paint Specification:

The owner has specified the following manufacturers of paint for purposes of this Request for Proposals:

- 1) Glidden Company
- 2) Benjamin Moore and Company
- 3) Sherwin-William Company

Qualifications:

- 1) Should be in the painting business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Bid Submission:

All persons interested in submitting a bid for the Housing Authority's interior painting of turnover units should submit a price based upon the type of unit to be painted (0-Studio and 1-bedroom units). The unit prices will include all labor and materials. The proposal must include the following:

- 1) Bid Form-Cost based upon the unit size.
- 2) An itemization of other expenses (be specific).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.
- 5) Manufacturer's specification sheet indicating the proposed paint to be utilized.

Bids should be delivered to the Newton Housing Authority, 32 Liberty Street, Secaucus, New Jersey on or before October 8th, 2025, by 10:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize

the New Jersey Cooperative Purchasing Program, at any time during the course of the contract, in the event that their prices are lower than the selected vendor.

The selected painting contractor will be paid for painting within 30 days of completion of a unit. No payment will be made until the Authority's maintenance supervisor has inspected and approved the completed unit.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All bids will be publicly opened on the date and time specified in the RFB.

WILLIAM F. SNDYER  
Executive Director

**BID CHECKLIST**

- \_\_\_\_\_ 1) Bid Submission Form.
- \_\_\_\_\_ 2) Copy of the vendor's insurance certificate (including workers comp.)
- \_\_\_\_\_ 3) Listing of references.
- \_\_\_\_\_ 4) Copy of your NJ Business registration form.
- \_\_\_\_\_ 5) Non-Collusion Affidavit
- \_\_\_\_\_ 6) Federal non-debarment form
- \_\_\_\_\_ 7) Manufacturer's Specification Sheet on paint

Please check off each item that is being submitted with the bids and include this sheet with the bids. Failure to include these items with the bids will result in rejection of the bid.

\_\_\_\_\_  
Signature

Date:

**BID SUBMISSION FORM**

BIDS FOR INTERIOR PAINTING

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Price for 0-bedroom unit: \$ \_\_\_\_\_

Price for 1-bedroom unit: \$ \_\_\_\_\_

Hourly Labor Rate: \$ \_\_\_\_\_

Other Expenses (specify in detail) \_\_\_\_\_

\*Price Includes all work outlined in the attached Request for bids.

Term: 24 Months

Date: \_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

The Housing Authority reserves the right to reject any and all bids received in response to its R.F.B.. The bid must contain all of the attachments as stated in the "Bid Submission" section of the R.F.B.



Legal Advertisement

**REQUEST FOR BIDS**

The Newton Housing Authority, New Jersey will accept bids for the following services:

"Painting"

It is the Housing Authority's desire to retain duly qualified, competent, and capable contractors and vendors. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services and supplies.

All persons interested in submitting a bid for these services should contact the Newton Housing Authority to receive a copy of the formal Request for Bids. The RFB specifies the scope of the services and the requirements for submitting a bid.

All bids must be submitted to the office of the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey on or before October 8th, 2025, by 10:00 AM.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

WILLIAM F. SNYDER  
Executive Director



**AGREEMENT FOR PAINTING SERVICES**

THIS AGREEMENT made on the 1<sup>st</sup> of January, 2026, by and between \_\_\_\_\_, New Jersey, (the "Contractor") and the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Bids relating to painting services.

ARTICLE 2. - Time of Completion

As per Request for Bids (attached)

ARTICLE 3. - Contract Price

The contractor shall be entitled to \$\_\_\_\_\_ for 0-bedroom units and \$\_\_\_\_\_ for 1-bedroom units. All other work shall be performed at an agreed hourly rate per hour, plus the cost of materials (with invoice).

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

\_\_\_\_\_  
WILLIAM F. SNYDER Executive Director

Date:

\_\_\_\_\_  
Date:

<b>STANDARD BID DOCUMENT REFERENCE</b>	
	<b>Reference: VII-D</b>
<b>Name of Form:</b>	<b>BUSINESS REGISTRATION CERTIFICATE</b>
<b>Statutory Reference:</b>	N.J.S.A. 52:32-44 (P.L. 2004, c.57)
<b>Instructions Reference</b>	Statutory and Other Requirements VII-D
<b>Description:</b>	Contractor must provide State Division of Revenue issued Business Registration Certificate with the bid submission.

Detailed information on this requirement is found in Division of Local Government Services Local Finance Notices 2004-17 (8/6/04), 2004-24 (11/1/04), 2005-12 (4/27/05) and on the Division web site at [www.nj.gov/dca/lgs/lpcl](http://www.nj.gov/dca/lgs/lpcl). These resources and a Frequently Asked Questions resource should be consulted when questions arise.

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 232  
TRENTON, N.J. 08646

TRADE NAME:  
CLIENT REGISTRAT  
SEQUENCE NUMBER:  
0107231

ISSUANCE DATE: 07/14/04.

FOR RECORD

[illegible]

Taxpayer Name:	TAX REG TEST ACCOUNT
Trade Name:	
Address:	847 ROEBLING AVE TRENTON, NJ 08611
Certificate Number:	1093907
Date of Issuance:	October 14, 2004

**For Office Use Only:**

20041014112823533

<b>STANDARD BID DOCUMENT REFERENCE</b>	
	<b>Reference: VII-H</b>
<b>Name of Form:</b>	<b>NON-COLLUSION AFFIDAVIT</b>
<b>Statutory Reference:</b>	No specific statutory reference State Statutory Reference N.J.S.A. 52:34-15
<b>Instructions Reference:</b>	Statutory and Other Requirements VII-H
<b>Description:</b>	The Owner's use of this form is optional. It is used to ensure that the bidder has not participated in any collusion with any other bidder or Owner representative or otherwise taken any action in restraint of free and competitive bidding.

**NON-COLLUSION AFFIDAVIT**

State of New Jersey  
County of \_\_\_\_\_

ss:

I, \_\_\_\_\_ residing in \_\_\_\_\_  
(name of affiant) (name of municipality)  
in the County of \_\_\_\_\_ and State of \_\_\_\_\_ of full age,  
being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_  
(title or position) (name of firm)

\_\_\_\_\_ the bidder making this Proposal for the bid

entitled \_\_\_\_\_, and that I executed the said proposal with  
(title of bid proposal)

full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the \_\_\_\_\_ relies upon  
the truth of the statements contained in said Proposal  
(name of contracting unit)

and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by  
\_\_\_\_\_.

Subscribed and sworn to

before me this day

\_\_\_\_\_  
Signature

\_\_\_\_\_, 2 \_\_\_\_\_

(Type or print name of affiant under signature)

\_\_\_\_\_  
Notary public of

My Commission expires \_\_\_\_\_

(Seal)



STANDARD BID DOCUMENT REFERENCE	
Name of Form:	FEDERAL NON-DEBARMENT CERTIFICATION
Statutory Reference:	N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)
Description:	Meets statutory criteria for certification of non-debarment by a federal government agency.

#### **Summary of the Certification Requirements under N.J.S.A. 52:32-44.1**

Pursuant to state law any natural person, company, firm, association, corporation, or other entity prohibited, or “debarred,” from contracting with the federal government agencies, shall also be prohibited from contracting for public work in the state of New Jersey. This prohibition also extends to any affiliate organization(s) held by or subject to the control of an entity of that prohibited person or entity.

Prior to awarding a contract for public work a local units must obtain written certification from the contracting person or entity through the form below, attesting to their non-debarment from contracting with federal government agencies. Contracting units are reminded that they must fill-in the boilerplate information in the certification sections of Parts II through IV regarding their name and type of contracting unit before using the form.

#### **CERTIFICATION OF NON-DEBARMENT**

**FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

PART I: VENDOR INFORMATION	
Individual or Organization Name	
Physical Address of Individual or Organization	
Unique Entity ID (if applicable)	
CAGE/NCAGE Code (if applicable)	
Check the box that represents the type of business organization:	

☐ Sole Proprietorship (skip Parts III and IV)    ☐ Non-Profit Corporation (skip Parts III and IV)

☐ For-Profit Corporation (any type)    ☐ Limited Liability Company (LLC)    ☐ Partnership

☐ Limited Partnership    ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): \_\_\_\_\_

PART II - CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
<p>I hereby certify that the <b>individual or organization</b> listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <b>&lt;name of contracting unit&gt;</b> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by <b>&lt;type of contracting unit&gt;</b> to notify the <b>&lt;type of contracting unit&gt;</b> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <b>&lt;type of contracting unit&gt;</b>, permitting the <b>&lt;type of contracting unit&gt;</b> to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):		Title:	
Signature:		Date:	

**PART III - CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50**



Percent of Organization	
Section A (Check the Box that applies)	
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
Name of Individual or Organization	
Physical Address	
OR	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.
Section B (Skip if no Business entity is listed in Section A above)	
<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	
Physical Address	
OR	
<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.
Section C – Part III Certification	

I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the **Organization listed above in Part I** or, if applicable, owns greater than 50 percent of a parent entity of **<name of organization>**. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the **<name of contracting unit>** is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award **<type of contracting unit>** to notify the **<type of contracting unit>** in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the **<type of contracting unit>**, permitting the **<type of contracting unit>** to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

**Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities**

**Section A**



Below is the name and address of the corporation(s) in which the **Organization listed in Part I** owns more than 50 percent of voting stock, or of the partnership(s) in which the **Organization listed in Part I** owns more than 50 percent interest therein, or of the limited liability company or companies in which the **Organization listed above in Part I** owns more than 50 percent interest therein, as the case may be.

Name of Business Entity	Physical Address

**\*\*Add additional sheets if necessary\*\***

**OR**



The **Organization listed above in Part I** does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.



Section B (skip if no business entities are listed in Section A of Part IV)			
<input type="checkbox"/>		Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).	
Name of Business Entity Controlled by Entity Listed in Section A of Part IV		Physical Address	
** Add additional Sheets if necessary**			
OR			
<input type="checkbox"/>		No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.	
Section C – Part IV Certification			
<p>I hereby certify that the <b>Organization</b> listed above in Part I does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the <i>&lt;name of contracting unit&gt;</i> is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by <i>&lt;type of contracting unit&gt;</i> to notify the <i>&lt;type of contracting unit&gt;</i> in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the <i>&lt;type of contracting unit&gt;</i>, permitting the <i>&lt;type of contracting unit&gt;</i> to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):		Title:	
Signature:		Date:	