

REQUEST FOR PROPOSALS

Gazebo Roof Repair

Due: Wednesday, June 5th, 2024, by 10:00 AM



Newton Housing Authority
32 Liberty Street
Newton, New Jersey 07860
973 383-5191

REQUEST FOR PROPOSALS

The Newton Housing Authority, 32 Liberty Street, Newton, New Jersey will accept proposals for the replacement of a gazebo roof. It is the Housing Authority's desire to retain and employ a duly qualified and capable contractor. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services.

The services that are requested will be as follows:

- 1) Remove wood shakes to the furring strips;
- 2) Cut and install new $\frac{1}{2}$ inch plywood;
- 3) Install rubber ice and water shield over plywood;
- 4) Install Timberline HDZ 50-year asphalt self-sealing shingles with 1 1/4-inch nails (color-charcoal).
- 5) Install Timbertex Ridge Caps and/or Seal-A-Ridge at peaks of roof.
- 6) The contractor will be required to remove all related debris at the conclusion of each workday. Do not discard in the Housing Authority's dumpster.
- 7) The contractor shall always maintain a safe and secure

work area.

Qualifications:

- 1) Should be in the roof repair business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Bid Submission:

All persons interested in submitting a proposal for the Housing Authority's masonry repair and replacement of a sidewalk, curbing and stone wall should submit a price based upon a lump sum for each of the three (3) items requested. The proposal must include the following:

- 1) A written Proposal
- 2) An itemization of other expenses (if any).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.

Proposals should be delivered to the Newton Housing Authority, 32 Liberty Street, Secaucus, New Jersey on or before June 5th, 2024, by 10:00 AM. The gazebo is available for inspection between the hours of 11:00 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize the New Jersey Cooperative Purchasing Program, at any time during the contract, if their prices are lower than the selected vendor.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All proposals will be publicly opened on the date and time specified in the RFP.

WILLIAM F. SNDYER
Executive Director

PROPOSAL CHECKLIST

- _____ Proposal Form (including Price)
- _____ Copy of Vendor's Insurance Certificate
- _____ Listing of References and Current Customers (include telephone numbers)

Please check off each item that is being submitted with the

proposal and include this sheet with the proposal. Failure to include these items with the bids will result in rejection of the proposal.

Signature

Date:

Legal Advertisement

REQUEST FOR PROPOSALS

The Newton Housing Authority, New Jersey will accept bids for the following services:

“Gazebo Roof Replacement

It is the Housing Authority’s desire to retain a duly qualified,

competent, and capable contractors and vendors. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services and supplies.

All persons interested in submitting a proposal for these services should contact the Newton Housing Authority to receive a copy of the formal Request for Proposals. The RFP specifies the scope of the services and the requirements for submitting a proposal. The RFP is also listed on the Housing Authority's website at: newtonhousingauthority.com

All proposals must be submitted to the office of the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey on or before June 5th, 2024, by 10:00 AM.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

WILLIAM F. SNYDER
Executive Director

AGREEMENT FOR GAZEBO ROOF REPLACEMENT

THIS AGREEMENT made on 1st Day of 2024, by and between _____, New Jersey, (the "Contractor") and the

Newton Housing Authority, 32 Liberty Street, Newton, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. – Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Bids relating Gazebo roof replacement.

ARTICLE 2. – Time of Completion

As per Request for Bids (attached)

ARTICLE 3. – Contract Price

The contractor shall be entitled to \$_____ for all work enumerated in the Request for Bids and attached as Exhibit A to the contract

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

WILLIAM F. SNYDER Executive Director

Date:

Date:

