

# REQUEST FOR BIDS

## Flooring



Due: Wednesday, November 22nd, 2023, by 10:00 AM

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860  
973 383-5191

## REQUEST FOR BIDS

The Newton Housing Authority, 32 Liberty Street, Newton, New Jersey will accept bids for replacement of flooring in apartments for a two-year period. It is the Housing Authority's desire to retain and employ a duly qualified and capable contractor. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services.

The services that are requested will be as follows and will encompass Liberty Towers (80-unit elderly high-rise property):

1) The contractor will be required to furnish all labor and materials necessary to professionally replace the flooring in units as specified by the Housing Authority at turnover (upon tenants moving out of the building).

2) The contractor will be required to prepare all the floors, remove existing carpet, remove, and replace all vinyl cove base and replace carpet with the specified flooring. This shall include leveling and removal of all debris.

3) Protect other surfaces, items, or materials against damage from installation of flooring (cabinets, fixtures, counters, light fixtures, etc).

4) Flooring Specification-equal to "TrafficMaster-GripStrip Flooring, 25-year warranty, 6" by 36" planks, oak color (Home Depot). The contractor may substitute an equal product with the approval of the Housing Authority.

5) The contractor shall be required to replace flooring in each unit within 72 hours of being notified by the HHA office

staff. All work must be performed between the hours of 8:00 AM to 6:00PM-Monday to Friday.

6) The contractor will be required to remove all related debris at the conclusion of each workday. Do not discard in the Housing Authority's dumpster.

7) The contractor shall replace flooring in other areas as directed by the owner. The price shall be based upon an hourly labor rate, plus the cost of materials.

8) Payment shall be made upon the inspection and acceptance of the work by the maintenance supervisor.

Flooring Specification:

AMAZING by Next Floor Waterproof Vinyl Flooring

Color: TBD

Qualifications:

- 1) Should be in the flooring business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

Bid Submission:

All persons interested in submitting a bid for the Housing Authority's flooring replacement of turnover units should submit a price based upon the type of unit: (0-Studio and 1-bedroom units). The unit prices will include all labor and materials. The proposal must include the following:

- 1) Cost based upon the unit size.
- 2) An itemization of other expenses (be specific).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.
- 5) Manufacturer's specification sheet indicating the proposed flooring to be utilized.

Bids should be delivered to the Newton Housing Authority, 32 Liberty Street, Secaucus, New Jersey on or before November 22nd, 2023, by 10:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize the New Jersey Cooperative Purchasing Program, at any time during the contract, if their prices are lower than the selected vendor.

The selected flooring contractor will be paid within 45 days of completion of a unit. No payment will be made until the Authority's maintenance supervisor has inspected and approved the completed unit.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All proposals will be publicly opened on the date and time specified in the RFP.

WILLIAM F. SNDYER  
Executive Director

**BIDS CHECKLIST**

- \_\_\_\_\_ Bid Form (including Price)
- \_\_\_\_\_ Copy of Vendor's Insurance Certificate
- \_\_\_\_\_ Listing of References and Current Customers (include telephone numbers)
- \_\_\_\_\_ Manufacturer's Specification Sheet on flooring
- \_\_\_\_\_ New Jersey Business Registration Form

Please check off each item that is being submitted with the proposal and include this sheet with the Bid. Failure to include these items with the bids will result in rejection of the bids.

\_\_\_\_\_  
Signature

Date:

BID FORM

BID FOR FLOORING

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Price for 0-bedroom unit: \$ \_\_\_\_\_

Price for 1-bedroom unit: \$ \_\_\_\_\_

Hourly Labor Rate: \$ \_\_\_\_\_

Other Expenses (specify in detail) \_\_\_\_\_

\*Price Includes all work outlined in the attached Request for bids.

Term: 24 Months

Date: \_\_\_\_\_

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Contractor's Signature

The Housing Authority reserves the right to reject any and all bids received in response to its R.F.B. The BID must contain all the attachments as stated in the "Bid Submission" section of the R.F.P.

Legal Advertisement

**REQUEST FOR BIDS**

The Newton Housing Authority, New Jersey will accept bids for the following services:

"Flooring"

It is the Housing Authority's desire to retain duly qualified, competent, and capable contractors and vendors. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services and supplies.

All persons interested in submitting a bid for these services should contact the Newton Housing Authority to receive a copy of the formal Request for Bids. The RFB specifies the scope of the services and the requirements for submitting a bid.

All bids must be submitted to the office of the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey on or before November 22nd, 2023, by 10:00 AM.

The Housing Authority reserves the right to reject any and all bids received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

WILLIAM F. SNYDER  
Executive Director

Date:

**AGREEMENT FOR FLOORING SERVICES**

THIS AGREEMENT was made on 1<sup>st</sup> Day of January 2024, by and between \_\_\_\_\_, \_\_\_\_\_, New Jersey, (the "Contractor") and the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Bids relating to flooring services.

ARTICLE 2. - Time of Completion

As per Request for Bids (attached)

ARTICLE 3. - Contract Price

The contractor shall be entitled to \$\_\_\_\_\_ for 0-bedroom units and \$\_\_\_\_\_ for 1-bedroom units. All other work shall be performed at agreed upon rates and prices prior to commencing work.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

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WILLIAM F. SNYDER Executive Director

Date:

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Powell Flooring

Date: