

NEWTON HOUSING AUTHORITY

AGENDA

Regular Monthly Meeting

Date: Monday, March 20th, 2023

Time: 5:15 PM

Location: 32 Liberty Street, Newton, NJ

1. CALL TO ORDER

2. ROLL CALL

		Term of Office
Chairperson:	Maria Fiedorczyk	5/1/20-4/30-25
Vice-Chairman:	Richard Bitondo	5/1/22-4/30/27
Commissioners:	Mary Ann Carlson	5/1/19-4/30/24
	Wendy Vandermaas	5/1/18-4/30/23
	Karen Crossley	5/1/22-4/40/27
	Joseph Ricciardo	5/1/19-4/30/24

3. Flag Salute

4. ANNOUCEMENT OF OPEN MEETINGS ACT

Adequate notice of this meeting has been provided by the filing of an Annual Meeting Notice with Municipal Clerk, posting on the official bulletin board and delivery of same to the New Jersey Herald and Star Ledger on December 28th, 2022. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Newton Housing Authority has caused notice of this meeting to be advertised by having the date, time, and place posted on the Newton Housing Authority Website.

Members of the public are welcomed and encouraged by the Newton Housing Authority to comment during the “Public Comments” portions of the meeting. There will be two (2) “Public Comments” sections of the meeting. Residents can address the Board of Commissioners on agenda items during the “Public Comment-Agenda items” portion of the meeting and general subjects of interest during the “Public Comments-General Items” portion of the meeting (for items not on the agenda segment of the meeting). All questions and comments from the public will be directed to the Chairperson. When addressing the Board of Commissioners, please give your name and address.

5. PUBLIC COMMENTS-Agenda Items

6. APPROVAL OF THE MINUTES:

6.1 February 13th, 2023, Meeting Minutes

7. ADMINISTRATIVE REPORT

8. OLD BUSINESS

9. NEW BUSINESS

10. RESOLUTIONS

RESOLUTION #2023-9, Approval of Bill List for March 2023 Meeting

WHEREAS, while administering the operations of the Newton Housing Authority expenses are incurred; and

WHEREAS, it is necessary to pay invoices monthly after being presented to the Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Newton Housing Authority as follows:

1. That the attached list of bills for March 2023 meeting in the amount of \$90,852.81 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

RESOLUTION #2023-10, Renewal of Contract for Management Services

WHEREAS, the Newton Housing Authority has a need for Executive Director/Management Services to comply with state law and maintain/manage Liberty Towers, 32 Liberty Street, Newton, New Jersey; and

WHEREAS, the Housing Authority's Procurement Policy requires that the Authority solicit bids & proposals for all goods & services; and

WHEREAS, the Housing Authority issued a formal Request for Proposals that was duly published in the official newspaper of general circulation; and

WHEREAS, the Housing Authority received one (1) proposal, on 3/30/22, in response to its duly published Request for Proposals; and

WHEREAS, the contract provides for a one (1) year renewal with the written approval of both parties; and

WHEREAS, both parties have agreed to renew the contract for an additional term of twelve (12) months; **NOW THEREFORE**

BE IT RESOLVED by the Board of Commissioners of the Newton Housing Authority that the contract for Executive Director/Management Services be hereby renewed as follows:

Execu-Tech, Inc
20 Marin Lane
Manahawkin, New Jersey
In the amount of \$228,540.00 (not to exceed without Board approval.)

BE IT FURTHER RESOLVED that the Chairperson is authorized to execute all documents necessary to effectuate this contract.

PUBLIC COMMENTS-General Items

11. EXECUTIVE SESSION (if necessary)

12. ADJOURNMENT

Attachments:

- 1) 2/13/23 Meeting Minutes**
- 2) March Bill List**
- 3) SVC Letter of Support-Newton Mayor**
- 4) SVC Letter to HUD-Contact Administrator**
- 5) SVC Letter to HUD-Briefing Notice**
- 6) SVC Letter to Resident Association-Briefing/comments**
- 7) SVC Resident Notice-Briefing**
- 8) SVC PowerPoint**
- 9) ED Interim Report**
- 10) Verizon Roof Damage Report**