

# REQUEST FOR PROPOSALS

## Drain Cleaning Services



Due: Wednesday, May 25th, 2022, by 10:00 AM

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860  
973 383-5191

## REQUEST FOR BIDS

The Newton Housing Authority, 32 Liberty Street, Newton, New Jersey will accept proposals for drain cleaning of roof vents and main sewer lines at Liberty Towers. It is the Housing Authority's desire to retain and employ a duly qualified and capable contractor. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services.

The services that are requested will be as follows:

- 1) Clean out 22 kitchen/basin roof vent stacks.
- 2) Clean 13 four-inch sewer roof vent stack lines.
- 3) Clean main sewer line from the ground floor to the street with a sewer jet.
- 4) All work must be in accordance with New Jersey plumbing code
- 5) All work must be neat, clean and all debris removed from the site upon completion of the work.
- 6) The building is available for inspection Monday to Friday (11:00 AM to 2:00 PM).

### Qualifications:

- 1) Should be in the drain cleaning business a minimum of three years.
- 2) Must be approvable by the U.S. Department of Housing and Urban Development to provide these services.

### Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's drain cleaning should submit a

price based upon a lump sum for each work item.

The proposal must include the following:

- 1) Proposal Form
- 2) An itemization of other expenses (if any).
- 3) Copy of the vendor's insurance certificate.
- 4) Listing of references and current customers.

Proposals should be delivered to the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey on or before May 25th, 2022, by 10:00 AM.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract. The Authority may choose to utilize the New Jersey Cooperative Purchasing Program, at any time during the contract, if their prices are lower than the selected vendor.

This solicitation for proposals is being made in accordance with the New Jersey Local Unit Pay to Play law (NJSA 19:44A 20.4 et seq.) as a "fair and open" process. All proposals will be publicly opened on the date and time specified in the RFP.

WILLIAM F. SNDYER  
Executive Director

**PROPOSAL CHECKLIST**

- \_\_\_\_\_ Proposal Form (including Price)
- \_\_\_\_\_ Copy of Vendor's Insurance Certificate
- \_\_\_\_\_ Listing of References and Current Customers (include telephone numbers)
- \_\_\_\_\_ New Jersey Business Registration Form

Please check off each item that is being submitted with the proposal and include this sheet with the proposal. Failure to include these items with the bids will result in rejection of the proposal.

\_\_\_\_\_  
Signature

Date:

**PROPOSAL FORM**

DRAIN CLEANING SERVICES

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Price for 22 kitchen/basin vents: \$ \_\_\_\_\_

Price for 13 sewer vent stacks: \$ \_\_\_\_\_

Price for main sewer line: \$ \_\_\_\_\_

Other Expenses (specify in detail) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Price Includes all work outlined in the attached Request for Proposals.

Date: \_\_\_\_\_

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Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.P. The proposal must contain all the attachments as stated in the "Proposal Submission" section of the R.F.P.

Legal Advertisement

**REQUEST FOR BIDS**

The Newton Housing Authority, New Jersey will accept proposals for the following services:

“Drain Cleaning”

It is the Housing Authority's desire to retain duly qualified, competent, and capable contractors and vendors. All services must be in accordance with the existing laws, rules, orders, directives, and regulations governing these services and supplies.

All persons interested in submitting a proposal for this service should contact the Newton Housing Authority to receive a copy of the formal Request for Proposals. The RFP specifies the scope of the services and the requirements for submitting a proposal. The RFP is also listed on the Housing Authority's website at: [newtonhousingauthority.com](http://newtonhousingauthority.com)

All proposals must be submitted the office of the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey on or before May 25<sup>th</sup>, 2022, by 10:00 AM.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

WILLIAM F. SNYDER  
Executive Director

**AGREEMENT FOR DRAIN CLEANING**

THIS AGREEMENT made on 1<sup>st</sup> Day of \_\_\_\_\_ 2022, by and between \_\_\_\_\_, New Jersey, (the "Contractor") and the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating drain cleaning.

ARTICLE 2. - Time of Completion

As per Request for Bids (attached)

ARTICLE 3. - Contract Price

The contractor shall be entitled to \$ \_\_\_\_\_ for all work enumerated in the Request for Bids and attached as Exhibit A to the contract

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

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WILLIAM F. SNYDER Executive Director

Date:

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Date: