

# NEWTON HOUSING AUTHORITY

## AGENDA

**Date: Monday, March 14th, 2022**

**Time: 5:00 PM**

**Location: 32 Liberty Street, Newton, NJ**

### **1. CALL TO ORDER**

### **2. ROLL CALL**

**Chairperson:** Maria Fiedorczyk  
**Vice-Chairman:** Richard Bitondo  
**Commissioners:** Mary Ann Carlson  
Rick Turdo  
Wendy Vandermaas  
Karen Crossley

### **3. ANNOUNCEMENT OF OPEN MEETINGS ACT**

Adequate notice of this meeting has been provided by the filing of an Annual Meeting Notice with Municipal Clerk, posting on the official bulletin board and delivery of same to the Herald News and Star Ledger on December 14th, 2021. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Newton Housing Authority has caused notice of this meeting to be advertised by having the date, time, and place posted on the Newton Housing Authority Website.

Members of the public are welcomed and encouraged by the Newton Housing Authority to comment during the "Public Comments" portions of the meeting. There will be two (2) "Public Comments" sections of the meeting. Residents can address the Board of Commissioners on agenda items during the "Public Comment-Agenda items" portion of the meeting and general subjects of interest during the "Public Comments-General Items" portion of the meeting (for items not on the agenda segment of the meeting). All questions and comments from the public will be directed to the Chairperson. When addressing the Board of Commissioners, please give your name and address.

### **4. PUBLIC COMMENTS-Agenda Items**

### **5. APPROVAL OF THE MINUTES: February 14th, 2022**

### **6. ADMINISTRATIVE REPORT**

Executive Director's Report & Discussion

### **7. OLD BUSINESS**

### **8. PUBLIC COMMENTS-Agenda Items**

## 9. NEW BUSINESS

## 10. RESOLUTIONS

### **RESOLUTION #2022-4, Approval of Bill List for the March 2022 Meeting**

**WHEREAS**, while administering the operations of the Newton Housing Authority expenses are incurred;  
and

**WHEREAS**, it is necessary to pay invoices monthly after being presented to the Board of Commissioners;

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Newton Housing Authority as follows:

That the attached list of bills for March 2022 meeting in the amount of \$49,408.32.  
be approved for payment.

2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

### **RESOLUTION #2022-5, Approval to submit Audit Report to DCA for FYE 12/31/20**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual report for the fiscal year ended December 31st, 2020, has been completed and filed with the Newton Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and

**NOW THEREFORE, BE IT RESOLVED** that the governing body of the Newton Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31st, 2020, and, specifically, has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

## **PUBLIC COMMENTS-General Items**

## **11. EXECUTIVE SESSION (if necessary)**

## **12. ADJOURNMENT**

**Attachments:**

- a. February Bill List
- b. Vacant Unit List & Follow-up status
- c. RFP Custodial Services
- d. RFP ED/Management Services
- e. RFP Plumbing/HVAC
- f. Recertification Presentation
- g. Elevator Outage Emergency Procedures
- h. Resident Notice-Elevator Outage
- i. Letter to Rick Turdo
- j. Letter to Ace Walco Exterminating