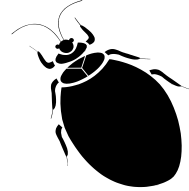


# REQUEST FOR BIDS

## *EXTERMINATOR SERVICES*

Due: January 26<sup>th</sup>, 2022 by 10:00 AM



NEWTON HOUSING AUTHORITY  
32 LIBERTY STREET  
NEWTON, New Jersey 07860  
(973) 383-5191

## REQUEST FOR PROPOSALS

The Newton Housing Authority, New Jersey will accept proposals for exterminating services. The services will be for a two-year period. It is the Housing Authority's desire to retain and employ a duly qualified, licensed exterminator. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services.

The services that are requested will be as follows and will encompass Liberty Towers (80 units and common areas:

1) Exterminate each of the Housing Authority's apartments, for insects, on a monthly basis (80 Units) at Liberty Towers, 32 Liberty Street, Newton, New Jersey. All Chemicals must be safe and non-toxic to the elderly residents and their pets.

2) Exterminate all common areas, compactor closets, utility rooms, offices, community rooms, kitchens, stairwells, corridors, elevator machines rooms, mechanical rooms and garbage compactor chutes and rooms. Must exterminate the exterior perimeter of each building for ants, during the spring of each year.

3) Provide a written schedule for each year, in advance, indicating the times and dates that the services will be performed for posting at each building and distribution to all tenants.

4) Provide rodent control services and exterminate where evidence of rodent infestation exists.

5) Must ensure that insect and rodent infestations do not occur. Where evidence of an infestation occurs, the problem must be addressed within 24 hours of being notified of the problem.

6) Must inspect for bedbugs on a monthly basis. Evidence of bedbugs must be immediately reported to management and treated. A follow-up report must be provided to management confirming that the problem has been eliminated.

7) Must inform the Housing Authority, in writing, about tenants whose living conditions may be contributing to a potential infestation problem.

Qualifications:

- 1) Must be licensed by all applicable entities governing these services in the State of New Jersey.
- 2) Should have previous experience in exterminating large housing complexes.
- 3) Should have good communication skills.
- 4) Must be an approvable by the U.S. Department of Housing and Urban Development to provide these services.

Proposal Submission:

All persons interested in submitting a proposal for the Housing Authority's exterminating services should submit a price based upon a per unit cost. The proposal must include the following:

- 1) Per unit Cost.
- 2) Cost for Common area exterminatong
- 2) Cost for building perimeter ant control.
- 3) Cost for bedbug treatment
- 4) Copy of the vendor's insurance certificate.
- 5) Listing of references and current customers.
- 6) Manufacturer's specification sheet indicating the proposed

chemicals to be used.

5) Copies of all relevant licenses and chemical permits.

8) NJ Business Registration Form

Proposals should be delivered to the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey on or before Wednesday, January 26<sup>th</sup>, 2022, by 10:00 AM. The buildings are available for inspection between the hours of 8:30 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for these services. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

This solicitation is being made as "Fair and Open" in accordance with N.J.S.A. 40A:19A-20.4 et seq.

WILLIAM F. SNYDER  
Interim Executive Director

**PROPOSAL FOR EXTERMINATING SERVICES**

Newton Housing Authority  
32 Liberty Street  
Newton, New Jersey 07860  
(973) 383-5191

Submitted by:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Price per Unit:  
(Monthly Maintenance)                   \$

Price for Common Areas                   \$

Price for Building perimeter ant control: \$

Price for Bedbug treatment:  
Studio                                   \$  
One bdr                                   \$

Other Fees                               \$

\*Price Includes all work outlined in the attached Request for Proposals.

Term: 24 Months

Date: \_\_\_\_\_

\_\_\_\_\_  
Contractor's Signature

The Housing Authority reserves the right to reject any and all proposals received in response to its R.F.P. The proposal must contain all the attachments as stated in the "Proposal Submission" section of the R.F.P.

**AGREEMENT FOR EXTERMINATING SERVICES**

THIS AGREEMENT made on \_\_\_\_\_, 2022, by and between \_\_\_\_\_, \_\_\_\_\_, New Jersey, \_\_\_\_\_ (the "Contractor") and the Newton Housing Authority, 32 Liberty Street, Newton, New Jersey (the "Authority").

WITNESSETH, that the contractor and the Authority for the consideration stated herein agrees as follows:

ARTICLE 1. - Statement of Work

The contractor shall furnish all materials and other items as specified in the attached Request for Proposals relating to exterminating services.

ARTICLE 2. - Time of Completion

As per Request for Proposals.

ARTICLE 3. - Contract Price

The contractor shall be entitled to \_\_\_\_\_ per unit, per month.  
The contractor shall also receive \$ \_\_\_\_\_ .00 per building, per year for ant control.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed the date and year first written above.

\_\_\_\_\_  
WILLIAM F. SNYDER-NHA Executive Director

Date:

\_\_\_\_\_  
Date:

Legal Advertisement

**REQUEST FOR BIDS/PROPOSALS**

The Newton Housing Authority, 32 Liberty Street, Newton, New Jersey will accept proposals for the following services:

Exterminating

It is the Housing Authority's desire to retain a duly qualified, competent and capable vendor to maintain perform exterminating services. All services must be in accordance with the existing laws, rules, orders, directives and regulations governing these services and supplies.

All persons interested in submitting a proposal for these services should contact the Newton Housing Authority in order to receive a copy of the formal Request for Proposals. The RFP specifies the scope of the services and the requirements for submitting proposals. The RFP is also posted on the Housing Authority's website at: [Newtonhousingauthority.com](http://Newtonhousingauthority.com)

All proposals must be submitted to the office of the Newton Housing Authority 32 Liberty Street, Newton, New Jersey on or before Wednesday, January 26th, 2022, by 10:00 AM. The building is available for inspection between the hours of 11:00 AM to 4:00 PM, Monday to Friday.

The Housing Authority reserves the right to reject any and all proposals received for this work. It also reserves the right to terminate the vendor, for convenience, at any time during the term of the contract.

This solicitation is being made as "Fair and Open" in accordance with N.J.S.A. 40A:19A-20.4 et seq.

WILLIAM F. SNYDER  
Executive Director