

NEWTON HOUSING AUTHORITY

AGENDA

Date: February 8th, 2020

Time: 5:00 PM

Location: Via "Zoom"

1. CALL TO ORDER

2. ROLL CALL

Chairperson: Maria Fiedorczyk
Vice-Chairman: Richard Bitondo
Commissioners: William Nannery
Rick Turdo
Keith Keoppel

3. ANNOUNCEMENT OF OPEN MEETINGS ACT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Newton Housing Authority has caused notice of this meeting to be advertised by having the date, time, and place posted on the Newton Housing Authority Website.

In light of the Governor's Issuance of Executive Order 107, we have been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future without providing a physical meeting place. All members of the public may access the meeting (either video or telephone) via "Zoom."

4. APPROVAL OF THE MINUTES OF THE REGULAR MEETINGS OF DECEMBER 7, 2020

5. APPROVAL OF THE BILLS - OCTOBER & NOVEMBER 2020

6. VISITORS -

7. ADMINISTRATIVE REPORT

Executive Director's Report & Discussion

8. NEW BUSINESS

9. RESOLUTIONS

RESOLUTION #: 2021-1 Adoption of 2021 budget

FISCAL YEAR: **FROM:** Jan 1, 2021 **TO:** Dec 31, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Newton Authority for the fiscal year beginning January 1st, 2021 and ending, December 31st, 2021 has been presented for adoption before the governing body of the Newton Authority at its open public meeting of February 8th, 2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ \$637,309.00, Total Appropriations, including any Accumulated Deficit, if any, of \$525,700.00 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$200,000.00 and Total Unrestricted Net Position planned to be utilized of \$-0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Newton Authority, at an open public meeting held on February 8th, 2021 that the Annual Budget and Capital Budget/Program of the Newton Authority for the fiscal year beginning, January 1st, 2021 and, ending, December 31st, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

RESOLUTION #: 2021-2 Approval of Natural Gas Bid

WHEREAS, the Newton Housing Authority (NHA) has need for natural gas at 32 Liberty Street, Newton, New Jersey; and

WHEREAS the Town of Newton utility supplier for natural gas is Elizabethtown gas; and

WHEREAS, the NHA has issued a formal Request or Bids from 3rd party suppliers of natural gas and received bids on February 3rd, 2021 at 11:30 AM; and

WHEREAS, the NHA received one (1) bid in response to its Request for Bids (RFB) which was submitted by Woodruff Energy; and

WHEREAS, the bid has been reviewed by the Interim Executive Director who is recommending that the bid be awarded to Woodruff Energy; NOW THEREFORE

BE IT RESOLVED by the Board of Commissioners of the Newton Housing Authority that a contract for natural gas be awarded to:

Woodruff Energy
73 Water Street
PO Box 777

Bridgeton, NJ 083023

In the amount of .437 per therm; and

BE IT FURTHER RESOLVED that the term of this contract shall be 4/1/21 to 3/31/22.

RESOLUTION #2021-3, Approval Contract for Electricity

WHEREAS, the Newton Housing Authority (NHA) has need for electricity at 32 Liberty Street, Newton, New Jersey; and

WHEREAS the Town of Newton utility supplier for electricity is New Jersey Central Power & Light; and

WHEREAS, the NHA has issued a formal Request or Bids from 3rd party suppliers of electricity and received bids on January 27th, 2021 at 11:30 AM; and

WHEREAS, the NHA received one (1) bid in response to its Request for Bids (RFB) which was submitted by Indra Energy; and

WHEREAS, the bid has been reviewed by the Interim Executive Director who is recommending that the bid be awarded to Indra Energy; NOW THEREFORE

BE IT RESOLVED by the Board of Commissioners of the Newton Housing Authority that a contract for electricity be awarded to:

Indra Energy
1515 Market Street
Philadelphia, Pa. 19102

In the amount of 0.0874 per Kilowatt; and

BE IT FURTHER RESOLVED that the term of this contract shall be 4/1/21 to 3/31/22.

RESOLUTION #2021-4, Approval of Contract for SVC Consultant

WHEREAS, the Newton Housing Authority (NHA) is considering repositioning its public housing under HUD's Section 22 program for Streamlined Voluntary Conversion; and

WHEREAS, the NHA has published a formal Request for Proposals in order to secure a competent and reputable consultant in order to investigate and pursue conversion of its public housing stock to Section 8 Project-Based Vouchers; and

WHEREAS, the NHA received proposals on December 29th, 2020 at 2:30 PM and received two (2) proposals in response to its Request for Proposals; and

WHEREAS, the Board of Commissioners of the Newton Housing Authority has requested their interim Executive Director to evaluate the proposals and make a recommendation on the award of the contract; and

WHEREAS, the Interim Executive Director has reviewed the proposals and is prepared to recommend that the contract be awarded to the highest rated proposal submitted by William Katchen, CPA; NOW THEREFORE

BE IT RESOLVED by the Board of Commissioner that a contract for Streamlined Voluntary Conversion (SVC) be awarded to:

William Katchen, CPA

596 Anderson Avenue

Cliffside Park, New Jersey 07010

With a rating of 100 and a price of \$35,000 (\$175.00 per hour)

BE IT FURTHER RESOLVED that the Interim Executive Director hereby discloses that the firm of William Katchen will also be handling the Newton Housing Authority's bookkeeping function for Execu-Tech as a replacement for Thomas McGuire.

RESOLUTION #2021-4, Approval of Bill Lists for December & January

WHEREAS, in the course of administering the operations of the Newton Housing Authority expenses are incurred and

WHEREAS, it is necessary to pay invoices on a monthly basis after being presented to the Board of Commissioners; NOW, THEREFORE

BE IT RESOLVED by the Board of Commissioners of the Newton Housing Authority as follows:

1. That the attached list of bills for December 2020 in the amount of \$57,774.23 be approved for payment.
2. That the attached list of bills for January 2021 in the amount of \$24,453.42 be approved for payment
3. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
4. That this Resolution shall take effect immediately.

10. PUBLIC COMMENTS

EXECUTIVE SESSION – IF NEEDED

11. ADJOURNMENT

**MINUTES OF THE DECEMBER 7, 2020 MEETING
OF THE HOUSING AUTHORITY
OF THE TOWN OF NEWTON**

The regularly scheduled meeting of the Housing Authority of the Town of Newton was held **DECEMBER 7, 2020 at 5:00 PM**, via teleconference that was posted on the NHA Website.

Pledge of Allegiance

The meeting was called to order by *Chairperson Fiedorczyk* at 5:02 **PM** and upon roll call the following members were present: Commissioners: Richard Bitondo, Rick Turdo, Bill Nannery & Maria Fiedorczyk. Also present was Interim Executive Director/Secretary-Treasurer W. Paul Rummerfield.

The following Commissioner were excused: N/A

There were 0 members of the public present.

Chairperson Fiedorczyk announced in accordance with the Open Meetings Act, on August 10, 2012; notice of the meeting was posted on the website. Chairperson Fiedorczyk directed said announcement be entered in the minutes of the meeting.

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Newton Housing Authority has caused notice of this meeting to be advertised by having the date, time, and place posted on the Newton Housing Authority Website.

In light of the Governor's Issuance of Executive Order 107, we have been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future without providing a physical meeting place. All members of the public may access the meeting (either video or telephone) via Cisco Webex.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 26, 2020

Commissioner Nannery moved to approve the Minutes of the Regular Meeting of October 26 , 2020; which motion was seconded by ***Commissioner Bitondo***. Upon roll call the motion was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>	<u>ABSENT</u>
Bitondo			
Fiedorczyk			
Turdo			
Nannery			

BILLS – OCTOBER 2020

Commissioner Bitondo moved to approve the bills list for SEPTEMBER 2020; which motion was seconded by *Commissioner* Nannery. All were in favor of the motion.

BILLS – NOVEMBER 2020

Commissioner Turdo moved to approve the bills list for SEPTEMBER 2020; which motion was seconded by *Commissioner* Bitondo. All were in favor of the motion.

COMMUNICATIONS – NONE

VISITORS – Boonton HA

REPORT OF COMMITTEES - NONE

ADMINISTRATIVE REPORT - NONE

NEW BUSINESS:

RESOLUTIONS –

**RESOLUTION #: 2020-19 Approval of Fee Accounting Services to
“Polcari & Company”**

WHEREAS, the Housing Authority of the Town of Newton has advertised for proposals for Fee Accounting Services for Liberty Towers;

WHEREAS, the following proposals were received:
Polcari & Company

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the Town of Newton that after reviewing the above proposals, hereby awards the Fee Accounting Services to **“Polcari & Company”** at the cost of **\$16,800.00** per year, or **\$1,400.00** per month.

Commissioner Nannery moved to adopt Resolution #: 2020-19, which motion was seconded by *Commissioner* Fiedorczyk. All were in favor of this resolution.

RESOLUTION: 2020-20 APPROVAL FOR THE INTRODUCTION OF THE 2021 NEWTON HOUSING AUTHORITY BUDGET AND APPROVAL FOR THE SUBMITTAL TO DCA & HUD

WHEREAS, the Annual Budget and the Capital Budget for the *Housing Authority of the Town of Newton* for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021 has been presented before the *Board of Commissioners of the Housing Authority of Newton* at its open public meeting on November 16th, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of **\$637,309.00**. Total Appropriations including any Accumulated Deficit, if any, of **\$ 525,700.00** and Total Fund Balance utilized of **\$ 0**; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of **\$200,000.00** and Total Fund Balance planned to be utilized as funding thereof **\$ -0-**; and

WHEREAS, the schedule of rents, fees and other user charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulations or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2 does not confer any authorization to raise or expend funds; rather it is a document to be used as part of said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW THEREFORE BE IT RESOLVED, that the *Board of Commissioners of the Housing Authority of the Town of Newton*, at an open public meeting held on November 16th, 2020; the Annual Budget including appended Supplemental Schedules, and the Capital Budget/Program of the Housing Authority for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021; hereby approve and will be considered for adoption on December 14th, 2020.

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED that the governing body of the Newton Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 14th, 2020.

Commissioner Bitondo moved to adopt Resolution #: **2020-20**, which motion was seconded by **Commissioner Fiedorczyk**. All were in favor of this resolution.

PUBLIC COMMENT - NONE

EXECUTIVE SESSION

Motion made by Commissioner **Bitondo** to enter Executive Session to discuss contractual matter. Motion was seconded by Commissioner **Turdo**. Entered Executive Session at 5:07pm.

****Executive Session minutes: discussion of Shared Services between Boonton HA and Newton HA****

Motion made by Commissioner **Fiedorczyk** to exit Executive Session. Motion seconded by Commissioner **Turdo**. Returned to regular meeting at 6:13pm.

ADJOURNMENT

There being no further business to come before this Authority, **Commissioner Turdo** moved at the call of **Chairperson Fiedorczyk** the meeting be adjourned, which motion was seconded by **Commissioner Nannery**. Upon roll call the motion was unanimous. The meeting was adjourned at **6:13 PM**, December 7, 2020.

W. PAUL RUMMERFIELD
Executive Director/Secretary-Treasurer

MARIA FIEDORCZYK
Chairperson

**MINUTES OF THE DECEMBER 7, 2020
ANNUAL REORGANIZATION MEETING
OF THE HOUSING AUTHORITY
OF THE TOWN OF NEWTON**

The annually scheduled meeting of the Housing Authority of the Town of Newton was held **December 9, 2019** at 6:00 PM, in the offices of the Housing Authority, 32 Liberty Street, Newton, New Jersey.

Pledge of Allegiance

Paul Rummerfield, Executive Director/Secretary-Treasurer served as Chairman pro-tem.

The meeting was called to order by Executive Director Rummerfield at 6:21 PM. Upon roll call the following members present: Bitondo, Fiedorczyk, Nannery & Turdo. Also present: Executive Director/Secretary-Treasurer W. Paul Rummerfield,

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The Chairman *pro-tem* announced a motion was in order for nominations for Chairman for the period of January 1, 2021 to December 31, 2021. Commissioner **Bitondo** moved Commissioner **Fiedorczyk** be nominated for the office of Chairman. There being no further nominations, Commissioner **Turdo** moved the nominations be closed, which was seconded by Commissioner **Nannery**. Upon roll call the motion to close nomination was unanimous. There being one nomination for the office, the Secretary was instructed to cast a unanimous ballot for the offices of Chairman.

Chairman **Fiedorczyk** announced a motion was in order for nominations for Vice-Chairman for the period of January 1, 2021 to December 31, 2021. Commissioner **Fiedorczyk** moved Commissioner **Bitondo** be nominated for office of Vice-Chairman. There being no further nominations Commissioner **Fiedorczyk** moved the nominations be closed, which motion was seconded by Commissioner **Nannery**. Upon roll call the motion to close nominations was unanimous.

There being one nomination for the office, the Secretary was instructed to cast a unanimous ballot for the offices of Vice-Chairman.

Schedule of Regular Meetings

Commissioner **Bitondo** moved to accept the Schedule of Regular Meetings starting February 8, 2021 through December 31, 2021 with a starting time of 5:00 PM; which motion was seconded by Commissioner **Fiedorczyk**. Upon roll call Motion was unanimous.

February 8, 2021
March 8, 2021
April 12, 2021
May 10, 2021
June 14, 2021

August 9, 2021
September 13, 2021
October 18, 2021 ** (3rd Monday)
November 8, 2021
December 13, 2021 (REORGANIZATION MTG)

Designated Commissioners to Execute NHA Checks

Commissioner **Fiedorczyk** moved to approve **Commissioners Fiedorczyk, Nannery & Bitondo** as the designated Commissioners authorized to execute checks on behalf of the Newton Housing Authority. Motion was seconded by Commissioner **Bitondo**. Upon roll call the motion was unanimous.

ADJOURNMENT

There being no further business to come before this Authority, **Commissioner Turdo** moved at the call of **Chairman Fiedorczyk** the meeting be adjourned, which motion was seconded by **Commissioner Nannery**. Upon roll call the motion was unanimous. The meeting was adjourned at 6:26 PM, December 7, 2020.

W. PAUL RUMMERFIELD
Executive Director/Secretary-Treasurer

Chairman

Newton Housing Authority
Vendor Accounting Cash Payment/Receipt Register
Public Housing

Filter Criteria Includes: 1) Project: Liberty Towers, 2) Payment Date: 12/1/2020 to 12/31/2020, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: Yes, 11) Order By: Payment/Receipt Number

Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
11821	12/07/2020	No	VD	Jennie Switzer	Check not cashed	Yes	(\$200.00)
12260	12/01/2020	No	CHK	Ace Walco	Ace Walco - Inspect 3rd floor for bed	Yes	\$320.00
12261	12/01/2020	No	CHK	Jennie Switzer	Jenny Switzer - Stipend November 2	Yes	\$200.00
12262	12/01/2020	No	CHK	Joan Casterlin	Joan Casterlin - Stipend November	Yes	\$200.00
12263	12/01/2020	No	CHK	Palmer Services	Palmer Services - Lawn Maintenanc	Yes	\$340.00
12264	12/01/2020	No	CHK	Phillipsburg Housing Authority	Phillipsburg - Shared Service Nove	Yes	\$14,500.00
12265	12/01/2020	No	CHK	Waste Management	Waste Management- Recyclable du	Yes	\$1,105.96
12266	12/07/2020	No	CHK	Century Link	Century Link- Monthly charges 11/2	Yes	\$169.21
12267	12/07/2020	No	CHK	Home Depot Credit Services	Home Depot - parts	Yes	\$154.81
12268	12/07/2020	No	CHK	JCP&L	JCP&L consumption 10/24/20-11/23	Yes	\$3,473.46
12269	12/07/2020	No	CHK	Jennie Switzer	Jennie Switzer - May 2019 Stipend	Yes	\$200.00
12270	12/07/2020	No	CHK	Mazteck, Inc	Mazteck - IT services Newton Dec 2	Yes	\$297.00
12271	12/07/2020	No	CHK	Newton Water & Sewer	Newton Water & Sewer 8/2020 - 10/	Yes	\$4,398.00
12272	12/07/2020	No	CHK	Selective Insurance	Selective- Commercial Package Ins	Yes	\$3,438.00
12273	12/15/2020	No	CHK	Management Computer Services	Management Computer Services - P	No	\$3,492.00
12274	12/16/2020	No	CHK	Culligan Tri County Water	Culligan - Salt delivered 11/11/20	Yes	\$131.74
12275	12/16/2020	No	CHK	Elizabethtown Gas	Elizabethtown Gas 11/4/20-12/2/20	Yes	\$1,909.22
12276	12/16/2020	No	CHK	NAHRO	NAHRO - Annual Membership Rene	Yes	\$273.20
12277	12/16/2020	No	CHK	PenTeleData	PenTeleData- Cable modem rental 1	No	\$100.08
12278	12/16/2020	No	CHK	Petty Cash	Petty Cash - Reimburse petty cash f	No	\$222.00
12279	12/16/2020	No	CHK	Polcari & Co	Polcari & Co. - Fee Accounting Svcs	No	\$1,375.00
12280	12/16/2020	No	CHK	Standard Elevator Company	Standard Elevator - Monthly mainten	Yes	\$682.00
12281	12/16/2020	No	CHK	Unified Vox	UnifiedVox- Unlimited outbound/inbo	Yes	\$93.46
12282	12/23/2020	No	CHK	Current Elevator Technology	Current - repairs	No	\$3,400.00
12283	12/23/2020	No	CHK	Jennie Switzer	Jennie Switzer - December 2020 Sti	No	\$200.00
12284	12/23/2020	No	CHK	Joan Casterlin	Joan Casterlin - December 2020 Sti	Yes	\$200.00
12285	12/23/2020	No	CHK	John Thomas DeGerolamo	JT DeGerolamo - Sanitizing/Cleanin	No	\$329.60
12286	12/23/2020	No	CHK	Phillipsburg Housing Authority	Pburg HA - new fridge	No	\$15,040.60
12287	12/23/2020	No	CHK	Times Herald Record	NJ Herald - Advertising Fee Service	No	\$92.70

Newton Housing Authority
Vendor Accounting Cash Payment/Receipt Register
Public Housing

Filter Criteria Includes: 1) Project: Liberty Towers, 2) Payment Date: 12/1/2020 to 12/31/2020, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: Yes, 11) Order By: Payment/Receipt Number

Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

Posted Payments

<i>Doc Num</i>	<i>Payment Date</i>	<i>Voided</i>	<i>Type</i>	<i>Document Recipient</i>	<i>Document Description</i>	<i>Cleared</i>	<i>Amount</i>	
12288	12/23/2020	No	CHK	Woodruff Energy	Woodruff - Natural Gas Consumptio	No	\$1,636.19	
							Cleared: 20	\$31,886.06
							Uncleared: 10	\$25,888.17
							Total Payments: 30	\$57,774.23

Project Summary

Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

<i>Program - Project</i>	<i>Payments</i>	<i>Deposits</i>
Public Housing - Liberty Towers	\$57,774.23	\$0.00
Total:	\$57,774.23	\$0.00

Type Summary

Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

<i>Document Type</i>	<i>Count</i>	<i>Amount</i>
Void Payment (VD)	1	(\$200.00)
Check (CHK)	29	\$57,974.23
Total:	30	\$57,774.23

End of Report

Newton Housing Authority
Vendor Accounting Cash Payment/Receipt Register
Public Housing

Filter Criteria Includes: 1) Project: Liberty Towers, 2) Payment Date: 1/1/2021 to 1/31/2021, 3) Financial Period: All, 4) Payments Over: All, 5) Check Numbers: All, 6) Cleared Period: All, 7) Check Status: All, 8) Payment Status: All, 9) Show Payments: Yes, 10) Show Deposits: Yes, 11) Order By: Payment/Receipt Number

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Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
12289	01/14/2021	No	CHK	Century Link	Century Link - Business Bundle 12/2	No	\$169.21
12290	01/14/2021	No	CHK	Current Elevator Technology	Current Elevator - Complete Elevato	No	\$6,330.00
12291	01/14/2021	No	CHK	Home Depot Credit Services	Home Depot - fence	No	\$154.15
12292	01/14/2021	No	CHK	JCP&L	JCP&L - Consumption 11/24/20-12/	No	\$3,720.20
12293	01/14/2021	No	CHK	John Thomas DeGerolamo	JT DeGerolamo - Sanitizing W/E 12/	No	\$288.40
12294	01/14/2021	No	CHK	Mazteck, Inc	Mazteck - IT Services Jan 2021	No	\$286.00
12295	01/14/2021	No	CHK	PenTeleData	PenTeleData - Cable modem rental	No	\$102.08
12296	01/14/2021	No	CHK	Polcari & Co	Polcari & Co. - Fee Accounting Servi	No	\$1,375.00
12297	01/14/2021	No	CHK	Spin Cycle	Spin Cycle - Washing Machine Repa	No	\$349.19
12298	01/14/2021	No	CHK	Standard Elevator Company	Standard Elevator - Jan 2021 Mainte	No	\$3,662.00
12299	01/14/2021	No	CHK	Waste Management	Waste Management - Recyclables	No	\$1,038.37
12300	01/27/2021	Yes	CHK	Elizabethtown Gas	Elizabethtown Gas - consumption 12	No	\$2,526.44
12300	01/27/2021	No	VD	Elizabethtown Gas	Print Error	No	(\$2,526.44)
12301	01/27/2021	Yes	CHK	Jennie Switzer	Jennie Switzer - Stipend January 20	No	\$200.00
12301	01/27/2021	No	VD	Jennie Switzer	Print Error	No	(\$200.00)
12302	01/27/2021	Yes	CHK	Joan Casterlin	Joan Casterlin - Stipend January 20	No	\$200.00
12302	01/27/2021	No	VD	Joan Casterlin	Print Error	No	(\$200.00)
12303	01/27/2021	Yes	CHK	Nan McKay	Nan McKay - Yearly Subscription	No	\$239.00
12303	01/27/2021	No	VD	Nan McKay	Print Error	No	(\$239.00)
12304	01/27/2021	Yes	CHK	TGM Services	TGM - Plumbing services - units 4V	No	\$376.00
12304	01/27/2021	No	VD	TGM Services	Print Error	No	(\$376.00)
12305	01/27/2021	Yes	CHK	Times Herald Record	NJ Herald - RFP Electricity Advertis	No	\$68.40
12305	01/27/2021	No	VD	Times Herald Record	Print Error	No	(\$68.40)
12306	01/27/2021	Yes	CHK	Waste Management	Waste Management - Dumpster Ser	No	\$1,036.55
12306	01/27/2021	No	VD	Waste Management	Print Error	No	(\$1,036.55)
12307	01/27/2021	Yes	CHK	Woodruff Energy	Woodruff - Natural Gas Consumptio	No	\$2,332.43
12307	01/27/2021	No	VD	Woodruff Energy	Print Error	No	(\$2,332.43)
12308	01/27/2021	No	CHK	Elizabethtown Gas	Elizabethtown Gas - consumption 12	No	\$2,526.44
12309	01/27/2021	No	CHK	Jennie Switzer	Jennie Switzer - Stipend January 20	No	\$200.00
12310	01/27/2021	No	CHK	Joan Casterlin	Joan Casterlin - Stipend January 20	No	\$200.00
12311	01/27/2021	No	CHK	Nan McKay	Nan McKay - Yearly Subscription	No	\$239.00
12312	01/27/2021	No	CHK	TGM Services	TGM - Plumbing services - units 4V	No	\$376.00
12313	01/27/2021	No	CHK	Times Herald Record	NJ Herald - RFP Electricity Advertis	No	\$68.40
12314	01/27/2021	No	CHK	Waste Management	Waste Management - Dumpster Ser	No	\$1,036.55

Newton Housing Authority
Vendor Accounting Cash Payment/Receipt Register
Public Housing

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Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

Posted Payments

<u>Doc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
12315	01/27/2021	No	CHK	Woodruff Energy	Woodruff - Natural Gas Consumptio	No	\$2,332.43
					Cleared: 0		\$0.00
					Uncleared: 35		\$24,453.42
					Total Payments: 35		\$24,453.42

Project Summary

Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

<u>Program - Project</u>	<u>Payments</u>	<u>Deposits</u>
Public Housing - Liberty Towers	\$24,453.42	\$0.00
Total:	\$24,453.42	\$0.00

Type Summary

Bank: Lakeland Bank, Bank Account: 190187, GL Account: 1111.01

<u>Document Type</u>	<u>Count</u>	<u>Amount</u>
Check (CHK)	27	\$31,432.24
Void Payment (VD)	8	(\$6,978.82)
Total:	35	\$24,453.42

End of Report

COMPETITIVE PROPOSAL EVALUATION SYSTEM

Professional Services

Type of Services: Consulting Services Streamlined Voluntary Conversion

Name/Address of Respondent: William Ketchum CPA
596 Anderson Avenue Cliffside Park, NJ 07010

- 1) Demonstrated experience and competence in this type of work (20 Points). 20
- 2) Familiarity with the Authority's Programs in specific and HUD rules and regulations in general (20 Points). 20
- 3) Capability and capacity to accomplish work within the required time period (20 Points). 20
- 4) Specialized experience of key personnel in Housing Authority Programs (20 Points). 20
- 5) Firm's Equal Opportunity Policy. Each proposer must ensure that all employees and applicants for employment are not discriminated against because of race, color, religion, sex or national original (5 Points). 5
- 6) Price (15 Points). \$35,000.00 (\$175.00 hrly.) 15

Total Point Score: 100

This consultant has been involved with many Housing Authority repositioning from Section 9 to Section 8

WILLIAM KATCHEN

CERTIFIED PUBLIC ACCOUNTANT, I.L.C.
596 ANDERSON AVENUE, SUITE 303
CLIFFSIDE PARK, NEW JERSEY 07010
TELEPHONE: 201-943-4449
FAX: 201-943-5099

December 21, 2020

Mr. Paul Rummerfield, Executive Director
Newton Housing Authority
C/O Housing Authority Town of Phillipsburg
530 Heckman Street
Phillipsburg, New Jersey 08865

Re: Request for Proposals (RFP) to Perform Consultant Services Streamlined Voluntary Conversion

Dear Mr. Rummerfield:

I am writing in regards to your Request for Proposals (RFP) for consulting services to implement a streamlined voluntary conversion (consulting services). The subject services to be provided are consulting services for the Housing Authority of the Town of Newton (the "Authority") to convert the Authority, from Section 9 to Section 8, utilizing the streamlined voluntary conversion process.

I am licensed in the State of New Jersey as a Certified Public Accountant, School Accountant and Certified Municipal Finance Officer. In addition, I have been certified as a Public Housing Manager for 44 years. I have enclosed for your review and file a copy of my CPA license, New Jersey Business Registration certificate, Certificate of Employee Information Report, Public Housing Manager Certification, Qualified Purchasing Agent certification and evidence of Professional Liability & Workers Compensation Insurance.

During the period of 1981 to the present, I have developed a diversified practice with an emphasis on housing authorities, local government agencies and non-profit organizations. A partial listing of clients are as follows:

Housing Authorities

Bergen County
Boonton
Cliffside Park
Highland Park
Englewood

Garfield
Secaucus
Edgewater
Morristown
South Amboy

Madison
Red Bank
Hackensack
Hoboken

Woodbridge
West New York
Phillipsburg

Non-profit Housing Organizations

Edgewater Housing Finance Corp.	Englewood Housing Management
West New York Housing Financing Corp.	Services, Inc.
Leased Housing Corp. of Secaucus	Westmoor Gardens, Inc.
Neighborhood Affordable Housing Friends, Inc.	Madison Affordable Housing Corp.

For Profit Limited Housing Partnerships

Edgewater Urban Renewal Housing Associates, LLP
West New York Urban Renewal Housing Associates, LLP
West New York Urban Renewal Housing Associates II, LLP
Cooks Pond Urban Renewal Housing Associates, LLP
Gillette Manor Associates, LLP (Tax preparation only)

I have represented the New Jersey Chapter of NAHRO for a period of 24 years. I have also provided training sessions for this organization, NJAHRA, PHADA and the New Jersey Society of Public Accountants.

Current and past experience include administrative and management related functions for housing authority clients. I was the Executive Director for the Housing Authority of Woodbridge, New Jersey for a short period of time as well as the Borough Administrator and finance officer for the Borough of Edgewater.

When HUD provided funding for the development of new housing complexes I was retained and successfully applied for funding and projects were constructed in the Highlands, Woodbridge, Edgewater and Fort Lee housing authorities. Total funding applied for and received exceeded \$15,000,000.

Within the last 5 years a number of housing authorities have converted from public housing to the rental assistance demonstration program (Section 9 to Section 8). I assisted Cliffside Park Housing Authority as their consultant in a successful conversion and have as accountant analyzed and assisted a number of other clients with the implementation and process.

When HUD issued the regulations on the streamlined voluntary conversion process I investigated the pros and cons as well as long term effects on the tenants and Authorities. It is my opinion subject to partnering with a compatible Housing Choice Voucher Contract Administrator that the benefits for the Authority are substantial.

There are very few firms that have the combination of experience with non-profit corporations, housing authorities and other government agencies that I have. This experience includes successful dealings with the Internal Revenue Service in the preparation of applications for tax-exempt status, other regulatory bodies, developing fundraising activities, establishing systems of internal controls and compliance with grant agreements. In today's times of reduced funding, a non-profit corporation can be an effective vehicle for the development of affordable housing.

I have served as the Financial Advisor on a number of governmental and housing financing transactions. They included two PHA leveraging transactions that assisted 31 Housing Authorities, as well as a number of Utilities Authority financings, refinancings and 501(c)3 non-profit housing issuances. I consider my experience in this area to be substantial and an asset to the Authority in the development of any new housing units.

Local government clients include the Secaucus Municipal Utilities Authority and the Guttenberg Board of Education. Accounting services performed are similar to those I perform as a fee consultant for a housing authority.

Through the end of 2015, I taught three financial and procurement issues classes relating to housing authorities for Rutgers University. These courses are given 5 times a year and provide financial training to Commissioners, Executive Directors and staff. One course is for Commissioners and deals with a general overview of financial issues as well as Authority policies and procedures that can impact financial policies. The second course is solely for Executive Directors and staff and is a more detailed training into Housing Authorities financial policies. The third course is in the area of procurement for housing authority staff. The experience in providing these classes will be useful to the Authority when I am asked to assist in training new staff and on issues pertaining to finances and procurement.

The Authority, besides presenting certain budget documents and financial statements to HUD, is now required to present a budget to the State of New Jersey, Bureau of Authorities and to have an audit prepared in accordance with GAAP. I was instrumental in assisting New Jersey representatives in the prior budget document design of the housing authority. Additionally, I have provided advance comments to New Jersey staff on the changed budget document as well as served on a panel explaining the changes in the document.

I have also received the certification as a Qualified Purchasing Agent. This gives my clients the ability to utilize my experience and qualifications to assist them in complying with procurement rules and regulations and to implement other effective techniques for purchasing.

Current HUD regulations allow for a leveraging of capital funds to accelerate capital

projects. The New Jersey Housing and Mortgage Finance Agency and a group of 21 housing authorities created a pool to perform a combined financing. I was selected as the financial advisor for the pool based on my combined 30 years of experience with tax-exempt public financing transactions and representation of housing authorities. This financing amounted to \$80,000,000, and was successfully completed in December, 2004. A second pool of which I was also the financial advisor closed in the summer of 2007.

Edgewater, Madison, Englewood and West New York have completed the construction of new housing for elderly/handicapped and low to moderate income families. Edgewater and West New York have used 9% tax credits, Madison has used 4% tax credits and Englewood a combination of vouchers with a privately placed tax-exempt mortgage. In each instance, I was instrumental in determining the financial viability of the project, understanding the transaction and negotiating various aspects of agreements. This and my public housing experience have created a unique blend of representing public housing authorities and their related non-profits.

A number of PHA's were required to implement HUD asset management guidelines beginning on April 1, 2008. Besides attendance at a number of sessions given by HUD, I have provided, on behalf of HUD, NJNAHRO and NJAHRA, training to New Jersey PHA's on this topic. The materials developed in providing this training has been used to provide hands on guidance to the Authority staff.

My office is in Cliffside Park, New Jersey and I reside with my wife in Leonia; both communities relatively close to the offices of the Authority. The close proximity of my office and residence to the Housing Authority coupled with a current client base in Bergen, Hudson, Monmouth, Middlesex, Morris, Sussex, Union and Warren Counties provides justification to continue my presence in the North and Central Jersey area.

Besides the public clients mentioned, we also perform a number of audits for various other non-profit and for profit entities. Additionally, commercial and individual tax clients utilize our experience and abilities to assist them in meeting regulatory and tax agency requirements. We have especially developed an expertise in obtaining IRS approval for non-profit entities seeking to develop affordable housing.

Current staff includes 5 professional and 2 administrative staff. The professional staff is fully versed in the way your Authority conducts business. Total housing authority experience for my office is 46 years; a number that I do not believe can be matched in New Jersey.

I will principally be responsible for the work identified in the RFP as well as any

other services deemed necessary. I will be available to meet with staff and Board members regarding the conversion process and to provide advice on planning and daily operational issues of the Authority in completing a seamless transition.

The geographic accessibility to the Authority coupled with my firm's familiarity of the work will allow for the completion of all work within required time frames.

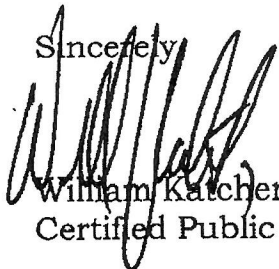
I will, in the hiring of employees and when considering applicants for employment, adhere to an equal opportunity policy. Employees and applicants for employment are not and will not be discriminated against because of race, color, religion, sex or national origin.

I propose to provide the services stated in your Request for Proposals at a maximum fee of \$35,000. Progress payments are payable within 30 days of invoices presented for payment. Services will be billed at the hourly rate of \$175.

Enclosed for your review is a form of Agreement between the Authority and my firm. This Agreement outlines broadly the services to be provided. It is understood and acknowledged that the services to be rendered include those stated in the Agreement that have incorporated the requirements and identified in the RFP. If my proposal is selected and this Agreement is acceptable to the Authority, please return one executed copy to my office. I am available at your request to meet and discuss its contents.

Thank you for the opportunity to submit a proposal to perform services on behalf of the Housing Authority of the Town of Newton. Please call if you require any additional information concerning this subject.

Sincerely,

 CPA, LLC
William Katchen
Certified Public Accountant, LLC

Enclosures

Newton Housing Authority

Newton, New Jersey

“Consulting Services Streamlined Voluntary Conversion”

Proposal Submission Sheet

- 1) William Katchen, CPA, LLC
- 2) Tel: 201-943-4449
- 3) Contact: William Katchen, CPA
- 4) Amount of Total Fees: \$35,000
- 5) Hourly Rate: \$175
- 6) Amount of any expected reimbursables: \$0

12/21/2020
Date

William Katchen
Signature

COMPETITIVE PROPOSAL EVALUATION SYSTEM

Professional Services

Type of Services: Consulting Services Streamlined Voluntary Conversion

Name/Address of Respondent: Sunbelt Industries, Inc
99 York Street, Lambertville, NJ 08530

- 1) Demonstrated experience and competence in this type of work (20 Points). 15
- 2) Familiarity with the Authority's Programs in specific and HUD rules and regulations in general (20 Points). 20
- 3) Capability and capacity to accomplish work within the required time period (20 Points). 20
- 4) Specialized experience of key personnel in Housing Authority Programs (20 Points). 20
- 5) Firm's Equal Opportunity Policy. Each proposer must ensure that all employees and applicants for employment are not discriminated against because of race, color, religion, sex or national original (5 Points). 5
- 6) Price (15 Points). \$50,000.00 (\$125.00 per hr.) 10

Total Point Score: 90

John is the full-time Executive Director of the New Brunswick Housing Authority.

SUNBELT INDUSTRIES INC.

"BUILDING BETTER FUTURES, ONE JOB AT A TIME"
(SUNBELT.INC@COMCAST.NET)

December 28, 2020

Paul Rummerfield, Executive Director
Newton Housing Authority
C/O Phillipsburg Housing Authority
530 Heckman Street
Phillipsburg, NJ 08865

Subject: Response to RFP for Consulting Services Streamlined Voluntary Conversion

Dear Mr. Rummerfield:

This letter and the attached Proposal Submission Sheet (and related documents) will act as Sunbelt Industries Inc. (Sunbelt) response to the attached **REQUEST FOR PROPOSALS** by the Housing Authority of the Town of Newton (NHA) for Consulting Services Streamlined Voluntary Conversion. We have offices in Lambertville, NJ and Easton, PA and given the location of this work, we would plan on working on this contract from the Easton, PA office exclusively.

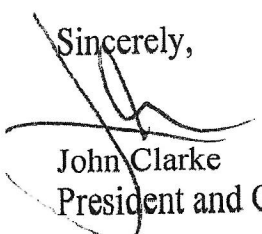
Should we be selected, Sunbelt will work with the Newton housing Authority (NHA) to complete the following seven (7) tasks associated with the Streamline Voluntary Conversion:

1. Establish and attend required public meetings with tenants.
2. Advise the Board of Commissioners on the conversion process.
3. Prepare RFP's for additional professional services required for the Streamline Voluntary Conversion.
4. Prepare application(s) to HUD for the Streamline Voluntary Conversion.
5. Prepare RFP for HCV Contract Administration.
6. Respond to HUD questions and comments during the process of Streamline Voluntary Conversion.
7. Other items as directed by HUD and the Board of Commissioners during the conversion process.

Sunbelt is currently under contract with the Boonton Housing Authority to complete a Streamline Conversion Application and has worked with the Authority and their professionals to complete the submission of the Voluntary Conversion (See attached Boonton Housing Authority Resolution). I have also attached a copy of my resume and Rutgers Transcript showing the successful completion of 23 certifications within the Housing and Redevelopment filed.

I have completed and provided the attached required proposal submission sheet and related documents for your review and consideration. Should you require any further information, please feel free to contact me directly.

Sincerely,


John Clarke
President and CEO

PA Office: 3536 Chipman Road, Easton, PA 18045
NJ Office: 99 York Street, Lambertville, NJ 08530

"Providing consulting and development services since 1994"

**Sunbelt Industries Inc.
Lambertville, NJ 08530**

Consulting Services Streamline Voluntary Conversion

PROPOSAL SUBMISSION SHEET

1) Name/Address of Firm: **Sunbelt Industries Inc.
99 York Street
Lambertville, NJ 08530**

**Sunbelt Industries Inc.
3536 Chipman Road
Easton, PA 18045**

2) Telephone Number: **732-485-4530**

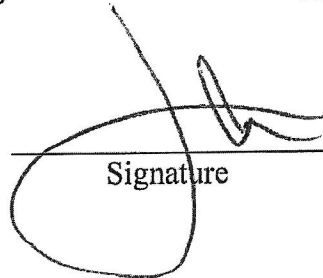
3) Contact Person: **John Clarke, 732-485-4530**

4) Amount of Total Fee: **\$50,000 Dollars**

5) Hourly Rate (for additional services): **\$ 125 dollars per hour**

6) Amount of any expected reimbursables: Only out of pocket expenses.

Estimated to be \$1,000 for copying and materials and supplies



Signature

Date: 12/28/20

STOCKHOLDER DISCLOSURE CERTIFICATION
This Statement Shall Be Included with Bid Submission

Name of Business Woodruff Energy US LLC

- I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.
- OR**
- I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

If a corporation owns all or part of the stock of the corporation or partnership submitting the bid, then the statement shall include a list of the stockholders who own 10% or more of the stock of any class of that owning corporation. If no one owns 10% or more stock, attest to that.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
 Limited Partnership Limited Liability Corporation Limited Liability Partnership
 Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Robert A. Woodruff Sr Name: _____

Home Address: 1180 Rt. 45 Home Address: _____

Pilesgrove, NJ 08098

Name: Robert A. Woodruff SR Name: _____

Home Address: 353 Cohansey - Home Address: _____

Friesburg Road

Elmer, NJ 08318

Subscribed and sworn before me this 19 day of January, 2021

(Notary Public)

My Commission expires:



BETH L. TAYLOR
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires June 27, 2025 ²¹



(Affiant)

Robert A. Woodruff Sr

(Print name & title of affiant)

Manager

(Corporate Seal)

HOUSING AUTHORITY OF NEWTON

BID PRICE FORM

Bidder submits fixed price per Therm for April 1, 2021 to March 31, 2022 for natural gas supplied \$.437 per therm and words Forty-three seven per therm

price includes tax and line loss



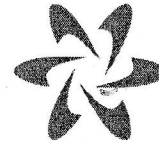
Indra Energy
1515 Market Street, Suite 1200
Philadelphia, PA, 19102

w: IndraEnergy.com
e: CustomerCare@IndraEnergy.com
toll free: 1 (888) 50-INDRA
1 (888) 504-6372

**New Jersey – Electricity and Natural Gas Supply Agreement
COMMERCIAL CUSTOMER DISCLOSURE STATEMENT**

<p align="center">Price</p>	<p>Fixed Price at \$ <u>0.0874</u> per kWh Fixed Price at \$ _____ per Therm/CCF Variable Index rate plus an adder of \$ _____ per kWh Variable Index rate plus an adder of \$ _____ per Therm/CCF</p>
<p align="center">Variable</p>	<p>Variable Rate Gas. You will pay a Variable Price for natural gas supply service that may vary from month-to-month as determined by Indra Energy (“Indra Energy and/or Seller”) in its sole discretion, based on the wholesale cost of natural gas including commodity, transportation, storage and balancing to the Delivery Point, administrative and regulatory compliance costs, supply and agency functions that Indra Energy performs for you, and other prevailing business considerations and market conditions, plus Indra Energy costs, expenses and margins. This list of factors is not exhaustive, and no single factor will determine the rate.</p> <p>Variable Rate Electric. You will pay a Variable Price for electric supply service that may vary from month-to-month as determined by Indra Energy in its sole discretion based on the wholesale market prices acquired for energy, any supply and agency functions that Indra Energy performs for you, line loss, certain transmission, capacity, ancillary, administrative and regulatory compliance costs incurred by Indra Energy, alternative and renewable energy requirements, and other prevailing business considerations and market conditions, plus Indra Energy costs, expenses and margins. This list of factors is not exhaustive, and no single factor will determine the rate.</p>
<p align="center">Length of the Agreement.</p>	<p>Electric: The Initial Term is estimated to start on or about the meter read date <u>4/2021</u> for a period of <u>12</u> months. This date depends on the Utility successfully enrolling the account(s) and on having received the correct and complete information regarding the account(s) from you.</p> <p>Natural Gas: The Initial Term is estimated to start on or about the meter read date _____ for a period of _____ months. This date depends on the Utility successfully enrolling the account(s) and on having received the correct and complete information regarding the account(s) from you.</p>
<p align="center">Amount of Early Termination Fee and method of calculation.</p>	<p>If the Agreement is terminated prior to the end of the Initial Term or any subsequent time you remain a customer, you shall be liable for an Early Termination Fee. The early termination amount is the positive value (if any) resulting from the Contract Value less the Market Value, as reasonably determined by Seller and discounted to present value as of the Early Termination Date.</p>
<p align="center">Amount of Late Payment Fee and method of calculation.</p>	<p>If the account(s) is/are billed by the Utility, you will incur a late charge as provided by the Utility tariff for any billed amount that is not paid in full by the due date determined by the Utility. If billed separately by Indra Energy, any late payment will be charged 1.5%.</p>
<p align="center">Provisions for renewal of Agreement.</p>	<p>At the end of the Initial Term, the term of the Agreement will continue on a month-to-month basis at a variable rate. During the month-to-month term (“Term”), you may terminate the Agreement at any time by providing 30 calendar days written notice.</p>
<p align="center">Conditions under which savings to the customer are guaranteed.</p>	<p>None.</p>

This Commercial Customer Disclosure Statement is meant to provide you with a summary of our Agreement and not to be a substitute for reading the Agreement in full. Please refer to the rest of the Agreement for a full disclosure of all the applicable terms and conditions.



EMEX
Your Partner In Energy

ELECTRICITY PROPOSAL

PREPARED EXCLUSIVELY FOR:

Housing Authority of the Town of Newto

PREPARED BY:

Cliff McGaha

Senior Account Executive, National Energy Portfolio

713-521-9797 ext. 304

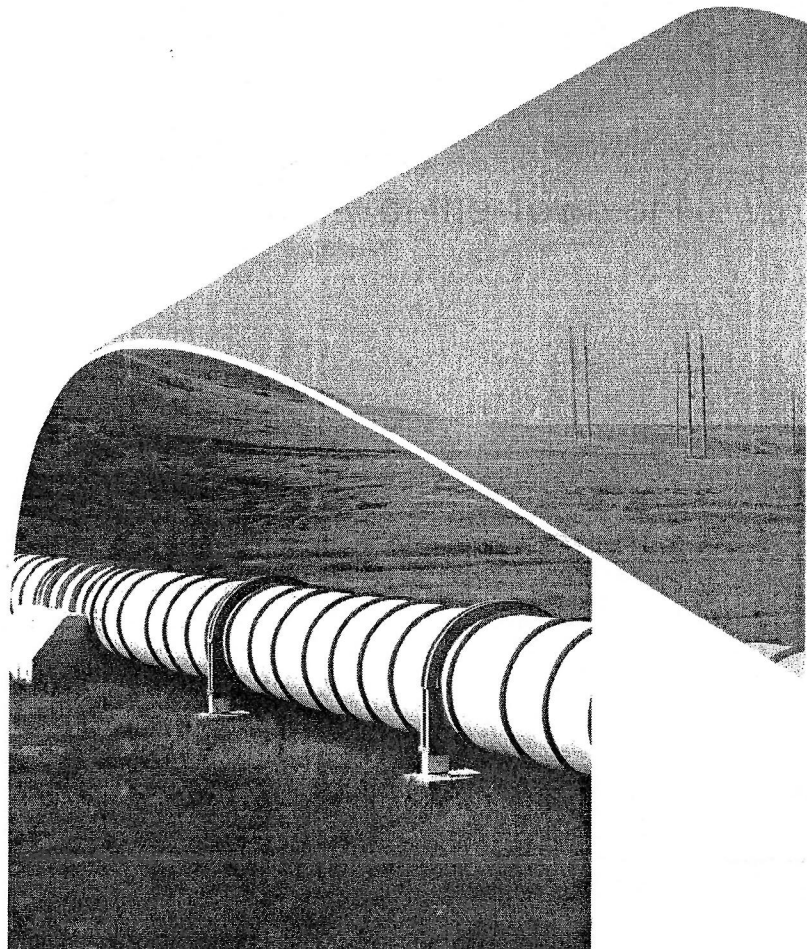
mcgaha.c@emexllc.com

www.energymarketexchange.com

A division of



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Pricing Presentation Sheet

Prepared For: Housing Authority of the Town of Newton
Product Type: Fixed, All-Inclusive (No Pass-Through)
Start Date: 04/01/2021
Market: PJM NJ

Pricing Date: 01/27/2021
Annual Usage: 411,200

Reverse Auction Results Analysis

Your Current Supplier and Benchmark Price				
Supplier Name	Quote Term (Months)	Rate (\$ per kWh)	Supply-Related Taxes	Est. Annual Supply Cost
JCPL	12	\$0.09432	Included	\$38,784.38

Quotes We Have Obtained for You				
Supplier Name	Quote Term (Months)	Rate (\$ per kWh)	Supply-Related Taxes	Est. Annual Supply Cost
AP Gas & Electric	12	\$0.09036	Included	\$37,156.03
AP Gas & Electric	18	\$0.08741	Included	\$35,942.99
AP Gas & Electric	24	\$0.08874	Included	\$36,489.89
Freepoint Energy Solutions	12	\$0.08937	Included	\$36,748.94
Freepoint Energy Solutions	18	\$0.08695	Included	\$35,753.84
Freepoint Energy Solutions	24	\$0.08813	Included	\$36,239.06
NextEra Energy	12	\$0.08800	Included	\$36,185.60
NextEra Energy	18	\$0.08480	Included	\$34,869.76
NextEra Energy	24	\$0.08630	Included	\$35,486.56
Indra Energy	12	\$0.08740	Included	\$35,938.88
Indra Energy	18	\$0.08490	Included	\$34,910.88
Indra Energy	24	\$0.08640	Included	\$35,527.68
Marathon Energy	12	\$0.09040	Included	\$37,172.48
Marathon Energy	18	\$0.08780	Included	\$36,103.36
Marathon Energy	24	\$0.09020	Included	\$37,090.24
MidAmerican Energy Services	12	\$0.09169	Included	\$37,702.93
MidAmerican Energy Services	18	\$0.08928	Included	\$36,711.94
MidAmerican Energy Services	24	\$0.09102	Included	\$37,427.42
Estimated Annual Savings		\$2,845.50	7.34%	

Estimated Savings Over Contract Term(12 Mo. Term)	\$2,845.50
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CONTACT INFORMATION

Name: Cliff McGaha
Title: Senior Account Executive, National Energy Portfolio
Email: mcgaha.c@emexllc.com
Phone: 713-521-9797 ext. 304



Actual savings may vary. Savings estimates are calculated according to actual or estimated benchmark pricing in relation to your historical energy consumption. All savings figures are based on current published utility tariffs or current third-party supplier rates as provided to Broker. Broker does not warrant, represent, or guarantee any particular results or savings as a result of choosing a particular electricity supply procurement strategy.

"Estimated Annual Supply Cost" (1) is based on the rate multiplied by actual or estimated historical annual usage, with no material changes in usage patterns or pass-through charges during the term and (2) contain estimates of line losses, renewable energy charges, forward capacity charges, ancillary charges, and administrative adders—as well as customer capacity tags—that are based on industry averages and/or historical market trends and are not particular to individual clients' circumstances. Costs of competitive supply are impacted by many factors unique to a competitive supply contract and each client's usage patterns.