

**MINUTES OF THE SEPTEMBER 21, 2020 MEETING  
OF THE HOUSING AUTHORITY  
OF THE TOWN OF NEWTON**

The regularly scheduled meeting of the Housing Authority of the Town of Newton was held **SEPTEMBER 21, 2020 at 5:00 PM**, via teleconference that was posted on the NHA Website.

***Pledge of Allegiance***

The meeting was called to order by *Chairperson Fiedorczyk* at 5:12 **PM** and upon roll call the following members were present: Commissioners: Richard Bitondo, Rick Turdo, Bill Nannery & Maria Fiedorczyk. Also present was Interim Executive Director/Secretary-Treasurer W. Paul Rummerfield.

The following Commissioner were excused:           N/A          

There were   0   members of the public present.

Chairperson Fiedorczyk announced in accordance with the Open Meetings Act, on August 10, 2012; notice of the meeting was posted on the website. Chairperson Fiedorczyk directed said announcement be entered in the minutes of the meeting.

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Newton Housing Authority has caused notice of this meeting to be advertised by having the date, time, and place posted on the Newton Housing Authority Website.

In light of the Governor's Issuance of Executive Order 107, we have been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future without providing a physical meeting place. All members of the public may access the meeting (either video or telephone) via Cisco Webex.

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 8, 2020**

***Commissioner Bitondo*** moved to approve the Minutes of the Regular Meeting of JUNE 8, 2020; which motion was seconded by ***Commissioner Turdo***. Upon roll call the motion was as follows:

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTAINS</u></b>	<b><u>ABSENT</u></b>
Bitondo			
Fiedorczyk			
Turdo			
Nannery			

**BILLS - JUNE 2020**

Commissioner Turdo moved to approve the bills list for JUNE 2020; which motion was seconded by Commissioner Fiedorczyk. All were in favor of the motion.

**BILLS - JULY 2020**

Commissioner Turdo moved to approve the bills list for JULY 2020; which motion was seconded by Commissioner Bitondo. All were in favor of the motion.

**BILLS - AUGUST 2020**

Commissioner Nannery moved to approve the bills list for JUNE 2020; which motion was seconded by Commissioner Bitondo. All were in favor of the motion.

**COMMUNICATIONS - NONE**

**VISITORS - NONE**

**REPORT OF COMMITTEES - NONE**

**ADMINISTRATIVE REPORT**

<b>Paul mentioned the email he sent out with updates and if everyone had a chance to review; everyone did.</b>
<b>Audit is complete - will need all commissioners to sign off on it.</b>
<b>Residents are asking about allowing visitors into the building. NHA will send out a survey to gauge responses and then make a decision.</b>
<b>Landscaping complete except for some stone that isn't in currently</b>
<b>Met with architects regarding two jobs: air conditioning sleeves and curb/sidewalk/macadam repairs</b>
<b>Shared service - will have committee meeting</b>
<b>Reimbursement for food to one resident</b>
<b>Vacancies are all ready to be rented - hope to have done within two weeks</b>

NEW BUSINESS: NONE

RESOLUTIONS -

**RESOLUTION #: 2020-15 Approval of Annual Audit for fiscal year ending December 31<sup>st</sup>, 2019.**

**\*\*See attached for complete resolution\*\***

**Commissioner Bitondo** moved to adopt Resolution #: **2020-15**, which motion was seconded by **Commissioner Fiedorczyk**. All were in favor of this resolution.

PUBLIC COMMENT - NONE

EXECUTIVE SESSION - NONE

**ADJOURNMENT**

There being no further business to come before this Authority, **Commissioner Nannery** moved at the call of **Chairperson Fiedorczyk** the meeting be adjourned, which motion was seconded by **Commissioner Turdo**. Upon roll call the motion was unanimous. The meeting was adjourned at **5:48 PM**, September 21, 2020.

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**W. PAUL RUMMERFIELD**  
Executive Director/Secretary-Treasurer

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**MARIA FIEDORCZYK**  
Chairperson

**HOUSING AUTHORITY OF THE TOWN OF NEWTON  
TRANSMITTAL FORM**

**LOCAL AUTHORITIES BOARD RESOLUTION**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and WHEREAS, the annual audit report for the fiscal year ended **December 31, 2019** has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15, and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2019 has been filed by a Certified Public Accountant with the pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A. 40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the **Housing Authority of the Town of Newton** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended **December 31, 2019**, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON \_\_\_\_\_

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date