

**MINUTES OF THE FEBRUARY 10, 2020 MEETING
OF THE HOUSING AUTHORITY
OF THE TOWN OF NEWTON**

The regularly scheduled meeting of the Housing Authority of the Town of Newton was held **FEBRUARY 10, 2020 at 5:30 PM**, in the offices of the Housing Authority, 32 Liberty Street, Newton, New Jersey.

Pledge of Allegiance

The meeting was called to order by *Chairperson Fiedorczyk* at 5:33 PM and upon roll call the following members were present: Commissioners: Richard Bitondo, Rick Turdo, Bill Nannery & Maria Fiedorczyk. Also present was Interim Executive Director/Secretary-Treasurer W. Paul Rummerfield.

The following Commissioner were excused: _____N/A_____

There were 13 members of the public present.

Chairperson Fiedorczyk announced in accordance with the Open Meetings Act, on August 10, 2012; notice of the meeting was delivered to the Town Clerks Office, the NJ Herald and posted on the website. Chairperson Fiedorczyk directed said announcement be entered in the minutes of the meeting.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 9, 2019

Commissioner Turdo moved to approve the Minutes of the Regular Meeting of November 12, 2019; which motion was seconded by **Commissioner Bitondo**. Upon roll call the motion was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>	<u>ABSENT</u>
Bitondo			
Fiedorczyk			
Turdo			
Nannery			

APPROVAL OF THE MINUTES OF THE EXECUTIVE SESSION OF DECEMBER 9, 2019

Commissioner Fiedorczyk moved to approve the Minutes of the Executive Session of November 12, 2019; which motion was seconded by **Commissioner Turdo**. Upon roll call the motion was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>	<u>ABSENT</u>
Bitondo			
Fiedorczyk			
Turdo			
Nannery			

APPROVAL OF THE MINUTES OF THE REORGANIZATION MEETING OF DECEMBER 9, 2019

Commissioner Bitondo moved to approve the Minutes of the Executive Session of November 12, 2019; which motion was seconded by **Commissioner Nannery**. Upon roll call the motion was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINS</u>	<u>ABSENT</u>
Bitondo			
Fiedorczyk			
Turdo			
Nannery			

BILLS - DECEMBER 2019 & JANUARY 2020

Commissioner Turdo moved to approve the bills list for November 2019; which motion was seconded by **Commissioner Bitondo**. All were in favor of the motion, while Commissioner Bitondo abstained.

FINANCE/BANK BALANCES

COMMUNICATIONS - NONE

VISITORS - NONE

REPORT OF COMMITTEES - NONE

ADMINISTRATIVE REPORT

Vacancies are current - maintenance has made them ready to rent & the office has filled them with new tenants
Bids are due on Feb 20th for Boiler & Heating Maintenance Services
Bids are due on Feb 25th for Natural Gas
Bids are due on Feb 26th for Electric
Bids are due on March 14th for Risk Management
We will be looking to go out for Bid for landscaping services soon

NEW BUSINESS - NONE

RESOLUTIONS -

RESOLUTION: 2020-1 Memorial Resolution for Commissioner Carole Leonardo

BE IT FURTHER RESOVED, that a memorial plaque be prominently displayed to honor Commissioner Carole Leonardo and to perpetuate her legacy of integrity, loyalty, and compassion and her faithful commitment to Liberty Towers and its residents.

Commissioner Bitondo moved to adopt Resolution #: **2020-1**, which motion was seconded by **Commissioner Nannery**. All were in favor of this resolution.

RESOLUTION #: 2020-2 Adoption of Annual and Capital Budget for Fiscal Year beginning January 1, 2020 and ending December 31, 2020

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for Adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and Approved Budget, including all amendments thereto, if any, which have been approved by the Director of Local Government Services.

Commissioner Turdo moved to adopt Resolution #: **2020-2**, which motion was seconded by **Commissioner Nannery**. All were in favor of this resolution.

RESOLUTION #: 2020-3 Approval to Offer Second year option for Audit Services to "Hymanson, Parnes & Giampaolo"

BE IT RESOLVED, the Board of Commissioners' of the Housing Authority of the Town of Newton approves the second-year option for Audit Services to "Hymanson, Parnes & Giampaolo" in the amount of \$6,315 per year for fiscal year January 1, 20 to December 31, 2020.

Commissioner Bitondo moved to adopt Resolution #: **2020-3**, which motion was seconded by **Commissioner Fiedorczyk**. All were in favor of this resolution.

PUBLIC COMMENT

2L Kathleen Daley - lights on all the time in common area & outside
Parking lot needs more cold patch Asked about a maintenance staff in Newton full time
4S Joyce Franklin - also talked about the lights
5T Shelby Wilson - issue with door & lights in apartment
3D Mary Schoonover - likes the heat but says in the morning slow to warm up
5N Anne Wills - asked about painting apartments

EXECUTIVE SESSION

Commissioner Bitondo moved to enter Executive Session which motion was seconded by *Commissioner Turdo* at **6:06 PM**. All in favor.

Shared service
Stove swap 4L & 2B

Commissioner Turdo moved to exit Executive Session and return to Regular Session, which motion was seconded by *Commissioner Fiedorczyk* at **6:52 PM**.

Commissioner Bitondo motioned to extend the shared service agreement between the Phillipsburg Housing Authority and the Newton Housing Authority on a month to basis until both the PHA & NHA pass resolutions for a long term agreement that can then be sent to DCA for approval. This is a continuation of the March 11th, 2019 motion by the NHA. The motion was seconded by Commissioner Nannery. All were in favor of this motion.

ADJOURNMENT

There being no further business to come before this Authority, *Commissioner Fiedorczyk* moved at the call of *Chairperson Fiedorczyk* the meeting be adjourned, which motion was seconded by *Commissioner Nannery*. Upon roll call the motion was unanimous. The meeting was adjourned at **6:53 PM**, February 10, 2020.

W. PAUL RUMMERFIELD
Executive Director/Secretary-Treasurer

MARIA FIEDORCZYK
Chairperson